Lindsey J. Goodman Flute Studios Parental Responsibilities

- I. Have your student to the lesson on time.
- 2. Cancel lessons by phone or email with at least 24-hour advance notice. Lesson fees for missed lessons are forfeit, and will not be made up. Please do not send your student to a lesson if they have a temperature or have been on antibiotics for less than 24 hours. Please call to cancel. Confer with your student whether you desire to make up the cancelled lesson, or to use this lesson as a credit towards next month's payment. Exception: Call by 9:00 am if your student has called in sick to school.
- 3. Make tuition payments at the first lesson of each month.
- 4. Give at least one month's notice if your student wishes to discontinue lessons.
- 5. Provide the necessary materials, including a fine playable instrument in good repair, purchased (not downloaded or photocopied) sheet music, music stand, metronome, and tuner as advised.
 Consultations for the purchase of new instruments are absolutely encouraged, and available at a flat fee (see "Tuition").
- 6. Support an environment that encourages daily practice.
- 7. Keep in regular communication with both teacher and student about progress and goals.
- 8. Keep your email address, phone number, and contact information up-to-date with Ms. Goodman, and bookmark the studio calendar and blog for regular checks.